

# Speaker Agreement - Adding a New Year to the Speaker Agreement Form

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## Speaker Agreement Form - updating the drop down with the new year

**Creation Date:** Dec 04, 2024

**Created By:** Bridget Fairbanks

1. LOG INTO PROTECH. CLICK ON THE ADVANCED FIND. CLICK ON THE DROP DOWN ARROW NEXT TO SETTINGS


Settings

Product Catalog

banks, Bridgett'. 09/28/2021 1:29 PM

View Alerts


want to sell to your customers. In this section, you create product bundles, and manage properties of product records, and also reclassify them to move



### Price Lists

A price list specifies a section, you create, associate and disassociate list line items, such

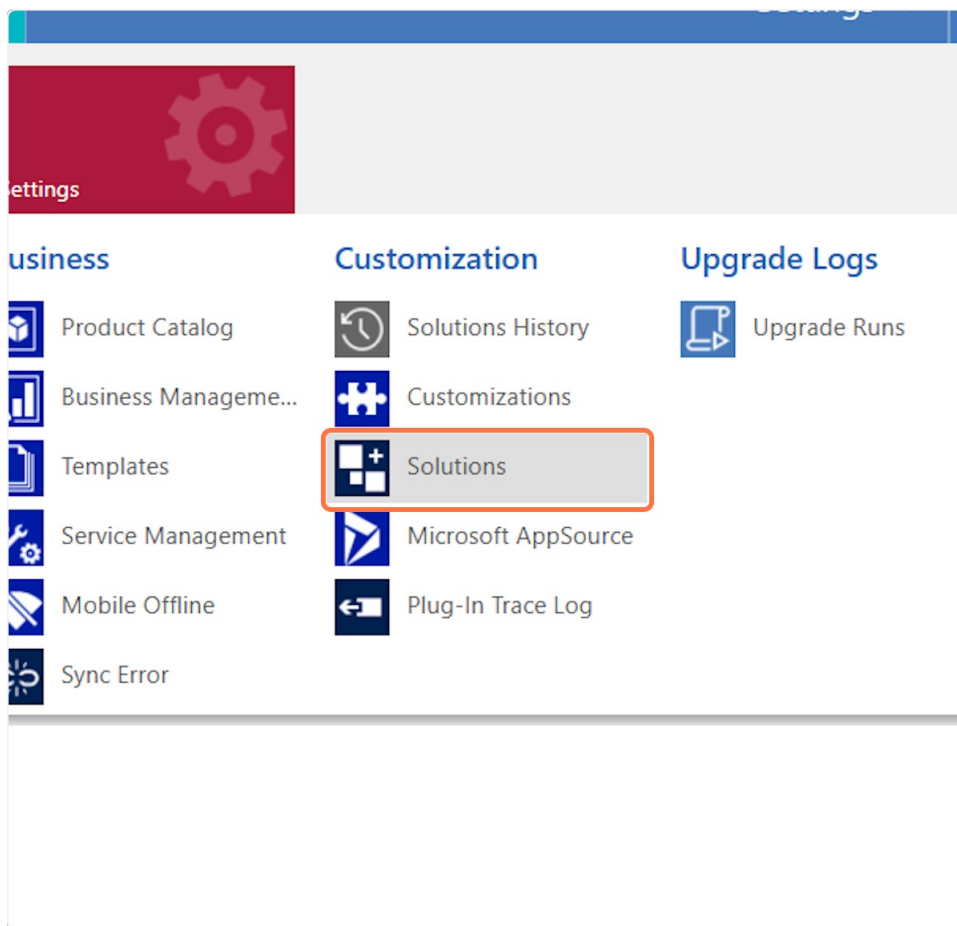
be applied to a product, based on volume. Create discount lists in the product catalog.



### Unit Groups

A unit group contains different increments, such as a 12 bottle, then that product in 1 liter bottles. In this catalog.

2. CLICK ON SOLUTIONS



3. DOUBLE CLICK ON THE AREA NEXT TO HBA\_UX365CUSTOMIZATIONS

	ProtechCustomization...	Alliance by Protech Cu...	9.5.8
	ProtechCustomization...	Alliance by Protech Cu...	9.5.8
	ProtechCustomization...	Alliance by Protech Cu...	9.5.7
	ProtechCustomization...	Alliance by Protech Cu...	9.5.6
	PluginProfiler	Plug-in Profiler	2.0.0
<input type="checkbox"/>	HBA_UX365Customiza...	HBA_UX365Customiza...	9.0.0
	ProtechHLIntegration	Protech HL Integration	9.0.0
	AlliancebyProtechTea...	Alliance by Protech Te...	9.1.0
	ProtechHelp	Alliance by Protech He...	9.3.0
1 - 43 of 43 (0 selected)   All # A B C			

4. CLICK ON DROP DOWN ARROW NEXT TO ENTITIES

5. CLICK ON THE DROP DOWN ARROW NEXT TO SPEAKER AGREEMENT FORM

Information

Solution HBA\_UX365Customizati...

- Service Activity
- Session Facility
- Session Speaker
- Social Activity
- Speaker Agreement...**
- Speaker Specialty S...
- Sync Error
- Table
- Targeted Pricing
- Task
- Tax Rate
- Teams chat

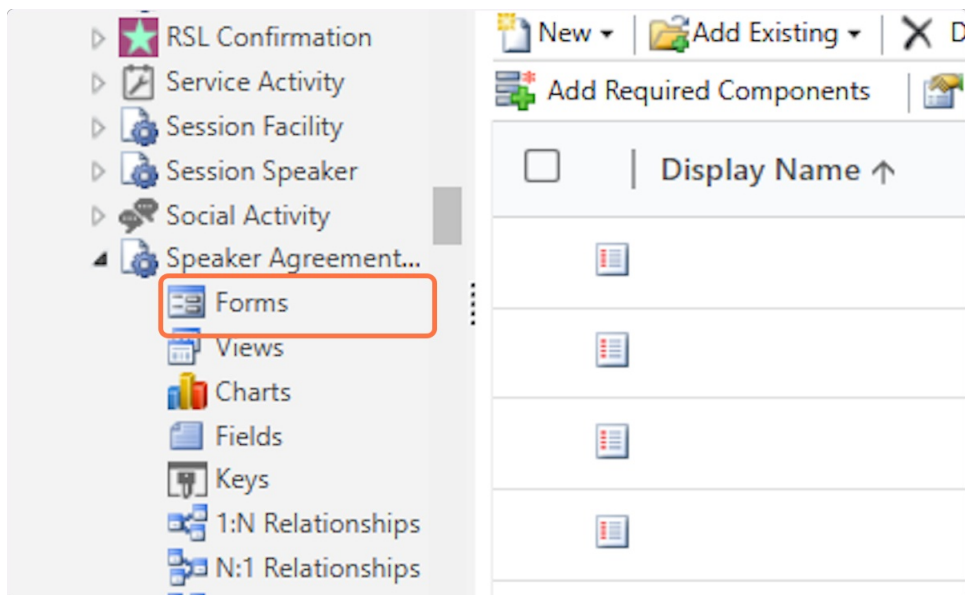
Component Type All

New Add Existing Delete

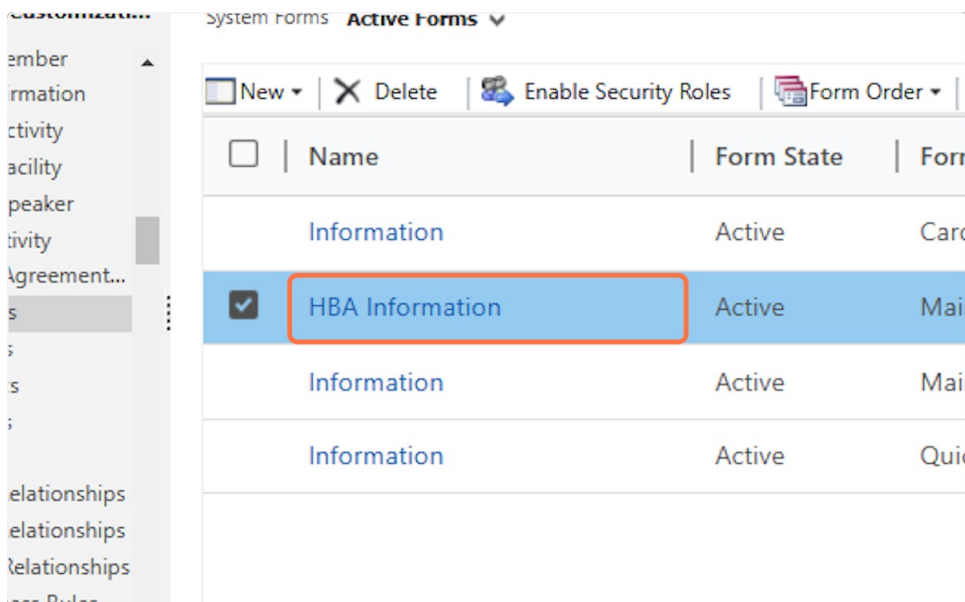
Add Required Components Manage

☐ Display Name ↑

6. CLICK ON FORMS



## 7. DOUBLE CLICK ON THE BLANK AREA NEXT TO HBA INFORMATION



## 8. DOUBLE CLICK ON AGREEMENT YEAR

History

back

g

Sessions

ground Processes

ess Sessions

Agreement year	Agreement year
Submitted By	Submitted By
Name *	Name
Comments	Comments

9. CLICK ON DET

10. CLICK ON EDIT

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History

ack

Sessions

ground Processes

Edit

For information about how to interact with ent

[Dynamics 365 SDK](#)

11. CLICK ON ADD



2025

100,000,004

14. IN THE DEFAULT VALUE FIELD, SELECT THE YEAR YOU WANT TO SHOW AS THE DEFAULT

Appears in global filter in interactive experience ☐ Sortable in interactive experience dashboard ☐

For information about how to interact with entities and fields programmatically, see the [Microsoft Dynamics](#)

**Type**

Data Type \* Option Set

Field Type \* Simple

Use Existing Option Set ☐ Yes ☒ No

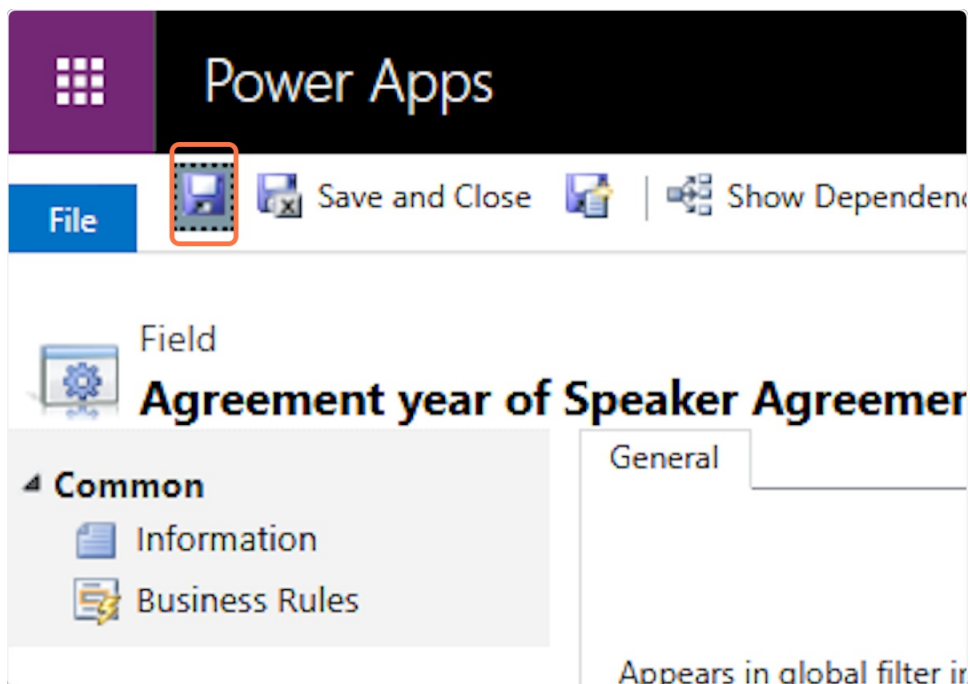
Default Value 2025

**Options**

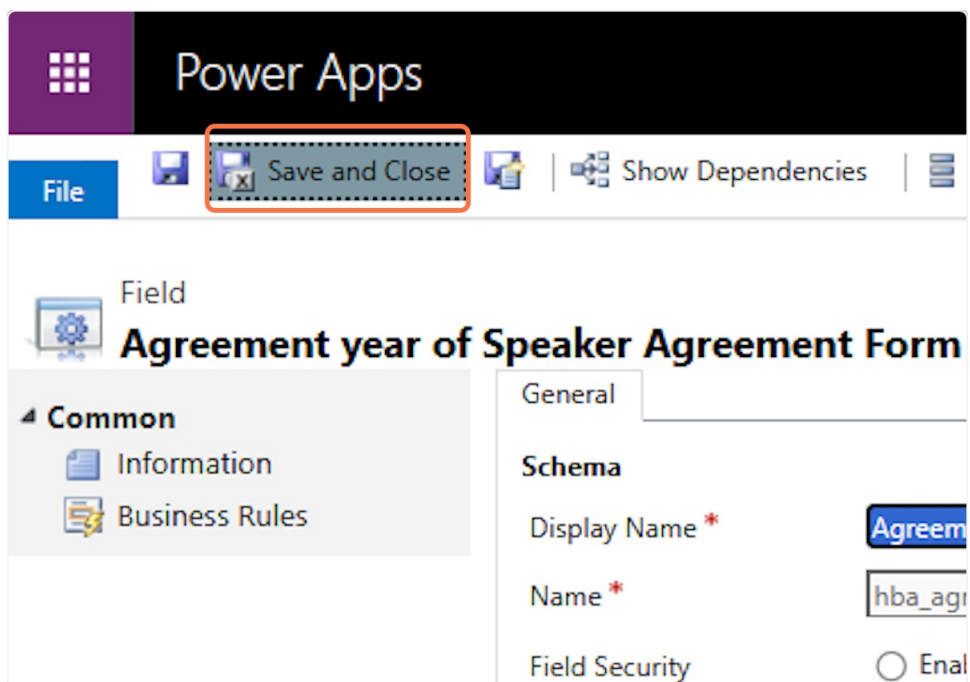
2025	Label *	2025
2024	Value *	100,000,004
2023	Description	
2022	Color	#0000ff
2021		
2020		

15. CLICK ON SAVE

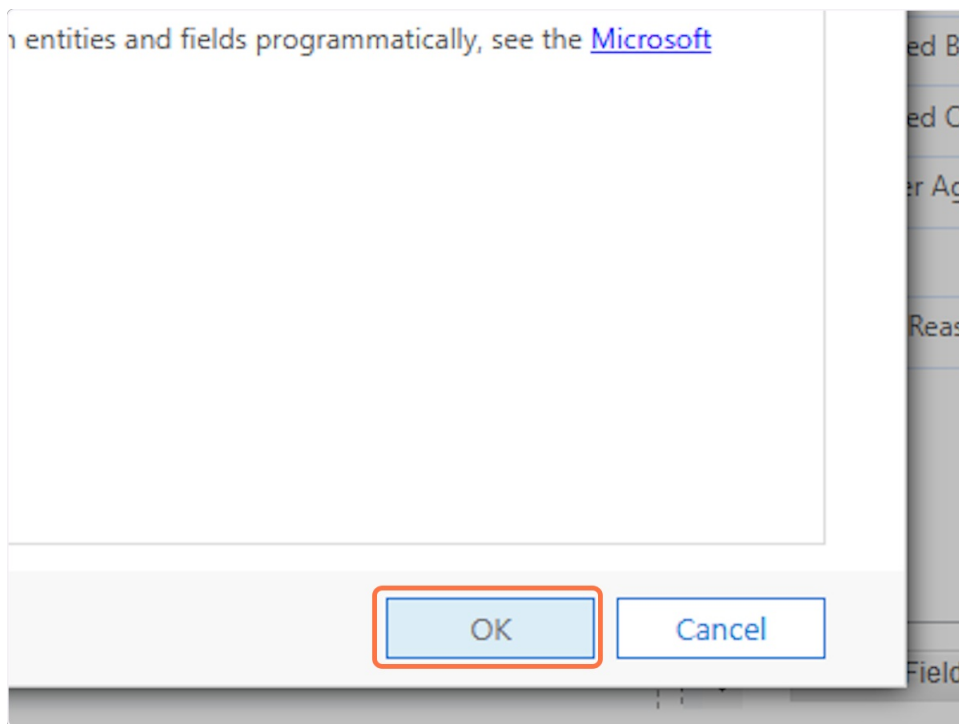




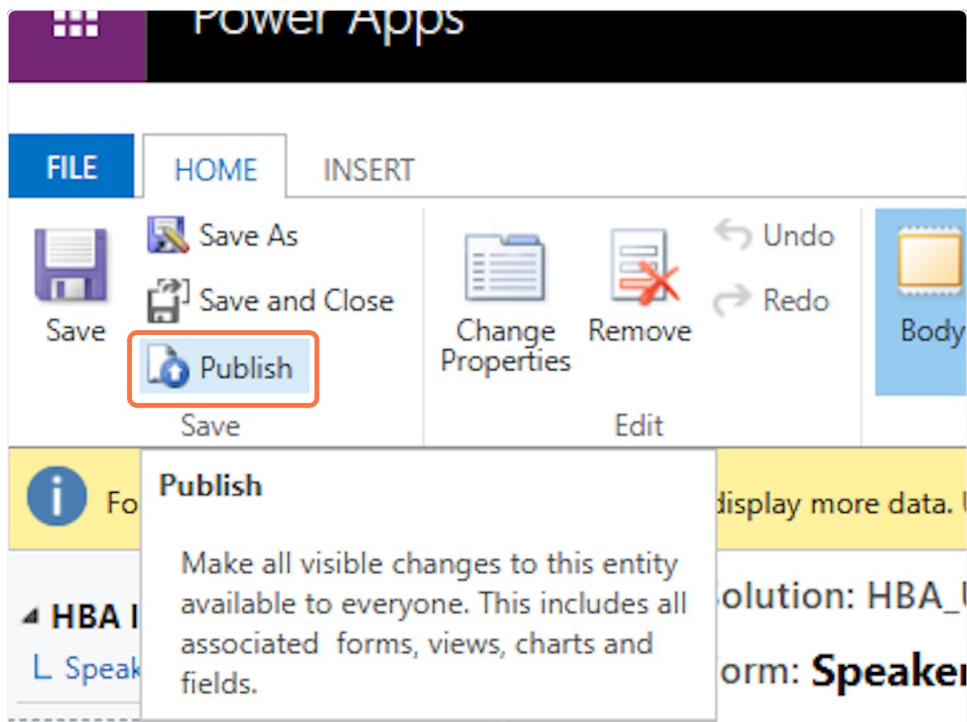
16. CLICK ON SAVE AND CLOSE



17. CLICK ON OK



18. CLICK ON SAVE...9. CLICK ON PUBLISH



20. CLICK ON SAVE AND CLOSE...



# Power Apps

FILE

HOME

INSERT



Save



Save As



Save and Close



Publish

Save



Change  
Properties



Remove



Undo



Redo

Edit



Body



Form

Form

Select



For

Save and Close

Save and close the form.



HBA Information



Speaker Agreement Form

display more data. Use the

Solution: HBA\_UX365

Form: **Speaker Agre**