How to impersonate a user in the Community
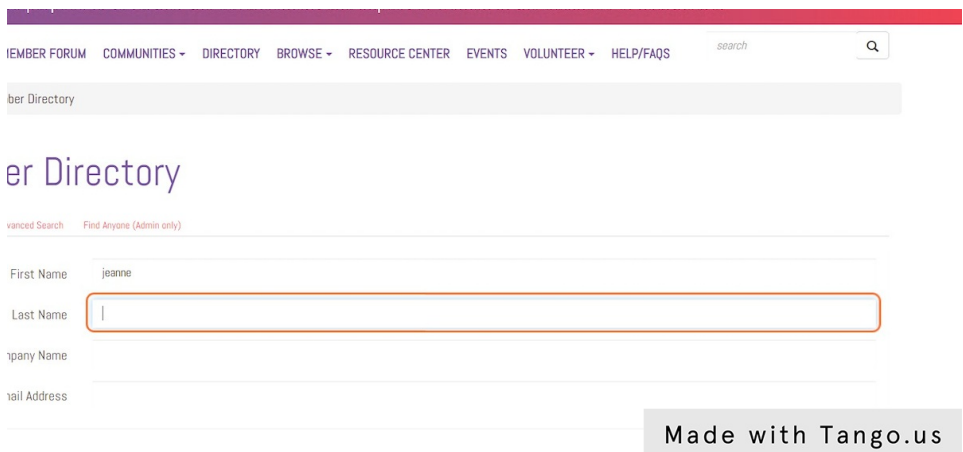
This feature is helpful when trying to troubleshot an error, see the view a member or nonmember sees, etc.

1. From Community home, click on DIRECTORY
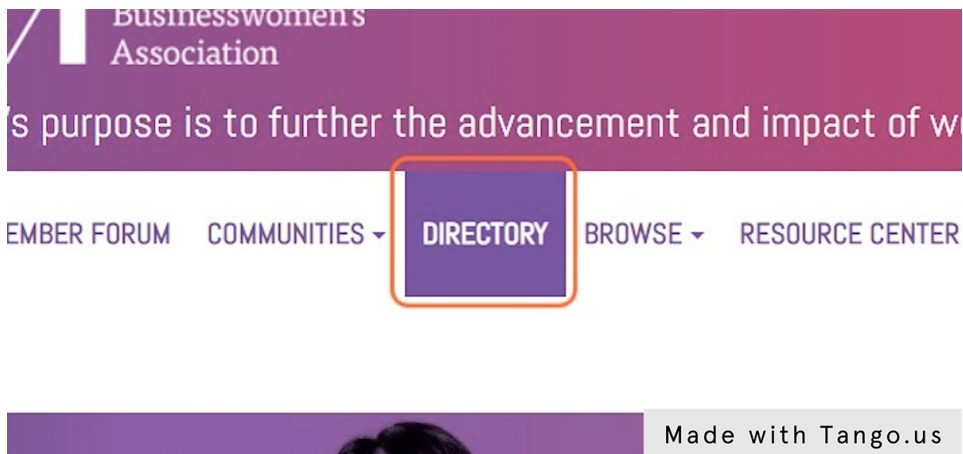
2. Type the member's name and click search

3. Click on the member's name

Showing 1 to 1 of 1

Jeanne Piceno
jpiceno@hbanet.org
973-575-0606 ext. 2 business phone

Walgreens
Coordinat
373
Bldg
Fairfi

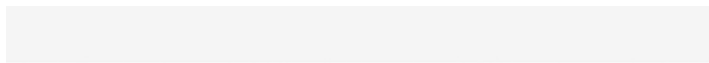## 4. From their profile page, click on Impersonate (Admin Only)
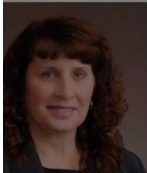
Impersonate (Admin Only)

5. Type "test" as reason for impersonation and then click "start impersonation session"

Healthcare
Businesswome
Association

IBA's purpose is to furt   ealthcare.

MEMBER FORUM   COMMUNITI   FAQS   search

Member Directory > Profile

Impersonation Session   ×

This impersonation session lasts **30 minutes**. A prompt will alert you when only 5 minutes remain.

Reason for Impersonation
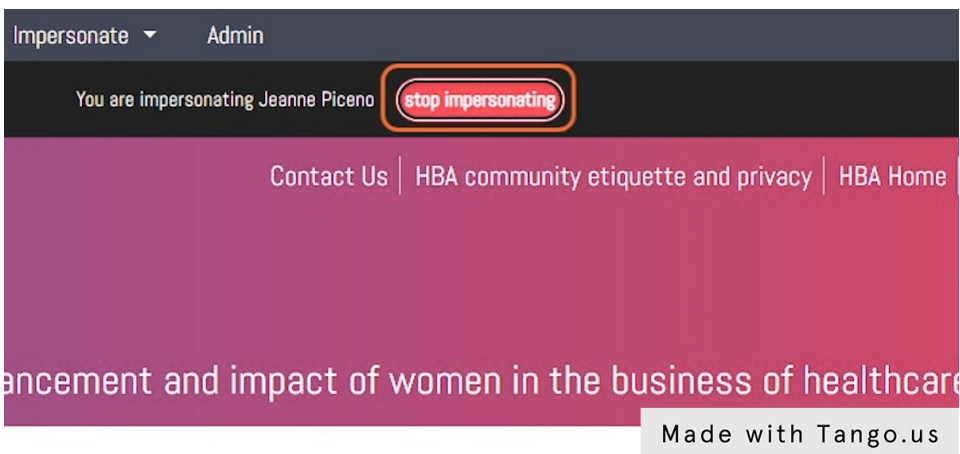
test

Start Impersonation Session   cancel

Impersonate (Adm

Coordinator, Corporate Accounts, Walgreens Boots Alliance

Add as Contact   ···

6. When you are done, click "stop impersonating"

Impersonate ▼   Admin

You are impersonating Jeanne Piceno   **stop impersonating**

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This Workflow was created with Tango.